



Position: Training Specialist Intern

Department: Ujima, Inc.

Location: Remote

Reports to: Ujima Training Specialist

Compensation: Unpaid; for university or college credit only

Summary

Ujima, Inc: The National Center on Violence Against Women in the Black Community was founded in 2015 in response to a need for an active approach to ending violence against women in the Black community. The name Ujima Inc. was derived from the Kwanzaa Principle of “Ujima”, which means Collective Work and Responsibility. This principle is critical to addressing violence against Black women in the United States. Ujima, through its education and outreach, training and technical assistance, resource development, research, and public policy efforts, will mobilize the Black community and allies to strengthen our families, recognizing the safety and viability of our families is connected to the health and well-being of our individual neighborhoods and communities at large. We define the Black community as the African Diaspora in its broadest sense, e.g., African-Americans (descendants of slaves in the U.S.), African, African immigrants, Afro-Caribbeans, and Afro-Latinx.

Professional Experience + Qualifications

Summer Requirements (June – August): Candidates must be available to work a minimum of 30 hours per week, in-office. Ujima, Inc. is flexible with school schedules.

Fall/Spring Requirements (September – April): Candidates must be available to work a minimum of 15-20 hours per week, in-office. Ujima, Inc. is flexible with school schedules.

- Must be an undergraduate or graduate student at an accredited college or university.
- Rising junior, senior or graduate student is preferred, but not required.
- Must have an interest and understanding of domestic violence, sexual violence and community violence in the Black community with some knowledge of institutional nuance.
- Strong writing, editing, and communication skills.
- Ability to collaborate effectively with Ujima staff, outside agencies and consultants; ability to work in a team environment.
- Attention to detail along with excellent organizational, problem-solving, and time management skills.
- Proficiency in Microsoft Office Suite.
- Excellent research skills.

Key Responsibilities

- Increase public awareness and education on related issues, through community engagement strategies, co-convening workgroups, and producing and promoting educational materials.
- Create and present trainings, workshops and webinars on a broad array of issues and topics related to violence against Black women. Co-facilitate teleconferences and webinars on the project.



- Utilize social media strategies and marketing of training and technical assistance events.
- Create content-specific materials (such as fact sheets or briefs) for distribution in the field on issues violence against women and related issues, as needed; and work with researchers and writers to develop content specific materials.
- Contribute to the body of investigative knowledge and research related to the prevention of domestic violence, sexual violence, and community violence in the Black community.
- Assist with training and educational events and forums that contributes to understanding and knowledge about culturally competent and specific, trauma informed, and evidence/practice-based activities that prevent domestic violence victims in racial and ethnic communities.
- Promote community engagement and organizing within racial and ethnic communities and with and between formal and informal systems that enhance strong site-based collaborations and partnerships.
- All other duties as assigned.

How to Apply

To apply for this position, please submit your résumé and writing sample or project to ujimainfo@ujimacommunity.org. **Include the position title and location in your Subject Line.** Ujima, Inc., a project of the DC Coalition Against Domestic Violence is an Equal Opportunity Employer.

Thank you for your interest in career opportunities at Ujima, Inc.!

Deadline to apply: Open